



COLLEGE OF SOCIAL SCIENCES AND PHILOSOPHY
University of the Philippines Diliman
Office of the Graduate Program

Phone: 981-8500 loc. 2438 E-mail: graduate-office@kssp.upd.edu.ph

ADMISSION REQUIREMENTS

1. Application letter addressed to:

**The Dean
College of Social Sciences and Philosophy
University of the Philippines
Diliman, Quezon City, Philippines**

This application letter is coursed through the Office of the Graduate Program.

2. **Official Transcript of Records** of undergraduate work (and graduate work, if any), **one original copy and one certified true copy of the original.**
3. Two copies of **Curriculum Vitae (CV)**.
4. **Birth Certificate (NSO authenticated)**, one original copy and two photocopy of the original.
Marriage Certificate (for married woman applicant), one original copy and two photocopy of the original.
5. **Three letters of recommendation** from former professors and/or employers with their evaluation of the applicant's potential for graduate work. The form is available at the Office of the Graduate Program.
6. Three (3) passport-size photographs
7. A non-refundable application fee of:
 - a. **Php 100.00** for Filipino citizens
 - b. **US \$25** for non-resident aliens.

The application fee should be paid at the Cashier's Office, Philippine National Bank, UP Campus. Foreign applicants sending their applications from abroad should enclose an **International Postal Money Order** for US \$25 (or equivalent amount in other currency) payable to: **University of the Philippines.**

8. One to two-page description of research proposal (for doctoral applicants only).
9. For applicants whose native language is not English and/or who come from an Institution where the medium of instruction is not English: Certification of English language proficiency with TOEFL score of: Internet based - 61 or better; Computer based - 173 or better and for Paper based - 500 or better.
10. Other requirements that may be specified by the department/institute. Inquire from the department/institute concerned.
11. Applications mailed from outside the Philippines should be sent to the:

**Office of the Graduate Program
Attention: Admissions
College of Social Sciences and Philosophy
University of the Philippines
Diliman, Quezon City 1101, Philippines**